

St Francis Catholic Primary School Parent Forum

Thursday 16th May 2019

Minutes

In attendance: Mrs Blanden, Mrs Williams, Ms Page and 6 parents

1. Welcome

Parents were welcomed with a prayer. Apologies made for those who could not attend.

2. Action points from previous meeting

- Walk to school-contact was made with 'Jambusters'. Travel plan is at the second draft stage. Aim is to complete in September 2019 (will need parent volunteers/staff member).
- Pedestrian gate-site manager made enquiries and was given the information that this would cost £3500 to reset the gate to remain open at beginning/end of the day (would have to come from the school's 'Capital' budget). Discussed moving the railings at the road entry-no definitive response from the Local Authority to date as to responsibility before re-siting can take place.
ACTION: Chain will be removed until an answer from the council is received.
Parents agreed it was safer to cross.
ACTION: Pedestrian gate timing? (not always open at 2.45pm for parents)
Site manager to look into this.
- Gate opening a.m/p.m- staff briefings now begin 5 minutes earlier in the mornings. 3p.m. gate opening much better.
- Shelter area: 'Jambusters' –grant funding applied for-waiting for the outcome of the bid. Should hear after 14.6.19. Will also need funding from the school 'Capital' budget.
- P.E-The school follow the Long term PE plan. All staff have been guided to ensure asthma pumps for pupils are easily accessible during PE times.
- ICT- Technician will be updating class pages on the website ready for September.
- Parent/teacher consultations-online facility from September 2019.
- Monies payments-online facility from September 2019.

- 'Holiday Club' information was sent out via e-mail. Hard copies will also follow.
Agreed that going forward the ICT technician would investigate the use of electronic copies being available.

3. Parental Engagement Champion

- Ms Page was introduced (Year 2 class teacher) as the 'Parent Engagement Champion' and gave an overview of her role going forward.
(Further detail to follow)

4. School gates

As discussed above in 'actions from previous meeting'.

5. A.O.B

- Pedestrian crossing? Marie (Parent) to look into this matter
- Action from e-mail enquiry over break and lunch time period- Mrs Blanden to look into the timings for September
- School to look into video recording 'Maths workshops' etc
- 'My Maths'- school to canvas parents regarding home online tool for Maths
Investigate 'My Maths' on the iPad/Tablet
- 'Homework club' facility was raised. It was explained there is a lunch time computer club available.
- Year 1 phonics screening check to happen during the school day in Term 6.